

**January 8, 2024  
Town of Taghkanic  
Town Board Meeting**

Note all documents in these minutes may be clicked on and enlarged for easier reading

Town Board Members audited and signed vouchers on January 7 and 8 2024.

**6:59 pm:** *Justice Robert Prochera* swore in the following Board Members:  
Perry Ascher and Doug Craig

**7 pm:** The Taghkanic Town Board held its Organizational meeting on the above date with a combination of Supervisor Skoda, Board Members, Town Clerk, 8 residents at the Taghkanic Town Hall and 6 residents attending via Zoom. *Supervisor Ryan Skoda* opened the meeting with the Pledge of Allegiance and moment of silence.

**7:20 pm:** Regular meeting was held

<b>Present:</b>	Ryan Skoda	Supervisor
	Elisabeth Albert	Board Member
	Perry Ascher	Board Member
	Doug Craig	Board Member
	Linda Mirabelli	Board Member
	Cheryl Rogers	Clerk

Guest Speaker:

Supervisor Ryan Skoda then asked for a motion to approve the following minutes:

**December 11, 2023:** Town Board Regular meeting minutes were accepted as written on a motion by *Board Member Linda Mirabelli* seconded by *Board Member Elisabeth Albert*.

**Approved**      5 Aye            (Ryan, Elisabeth, Perry, Doug, Linda)  
                         0 Nays  
                         0 Absent

**December 28, 2023:** Town Board Year-End meeting minutes were accepted as written on a motion by *Board Member Linda Mirabelli* seconded by *Board Member Elisabeth Albert*.

**Approved**      5 Aye            (Ryan, Elisabeth, Perry, Doug, Linda)  
                         0 Nays  
                         0 Absent

The Correspondence:

1. Community Bank, tips to protect yourself and your finances
2. Craryville Fire District, Board of Fire Commissioners
3. David Harrison Jr., Director of Emergency Management
4. NYS Department of Transportation, Local Highway Road Inventory
5. NYS department of Transportation. Capitol Bridge Program.

**Reports from the Boards:**

**Animal Control:** *Kyle Miller*, report submitted as follows

I have no entries for this past month.

**ZBA:** *James Romaine*, Chair, no report.

**Planning Board:** *Katherine Bainer*, Chair report submitted.

Taghkanic Planning Board Report for December 2023

One meeting was held and 3 public hearings. 3 applications were approved: Luks, Sopak Rd minor subdivision, Ellis, Taghkanic Rd minor subdivision, Spark Rock, rt.10. Minor subdivision with ZBA variance on frontage setback.

**Assessor:** *Craig Surprise* report submitted.

**ZEO/CEO/Building Inspector:** *Dennis Callahan* report submitted.

**Historian:** *Nancy Griffith*, no report submitted.

**Traffic Safety Board:** *Board Member Linda Swartz*, no report no meeting.

**Environmental Management Council:** *Robert Brush* no report submitted:

**Office for the Aging:** *Joyce Thompson*, no meeting to report.

**Clerk/Collector:** *Cheryl Rogers*, reports were submitted to the Board.

**Supervisor:** *Ryan Skoda*, no report submitted at this time.

**Highway:** *Roberts Burns*, no report submitted at this time:

**Advisory Board reports:**

**Financial Advisory Committee Report:** *Board Member Linda Mirabelli* did not meet in December

*Board Member Joyce Thompson* Budget Amendment 1-2024 for 2023 Payables.

Town of Taghkanic				
	8-Jan-24	Budget Amendment #1-2024		2023 PAYABLES
			Increase	Decrease
GENERAL FUND				
TOWN JUSTICE ASST CLERK	A1110.14		964.12	
TOWN JUSTICE CLERK	A1110.13			(964.12)
ACCOUNTANT	A1340.41		1,350.00	
PAYROLL	A1340.42		125.00	
GARAGE CONTRACTUAL	A5132.4		390.31	
TOWN HALL CONTRACTUAL	A1620.4			(1,865.31)
HWY PERSONAL	A5010.1		31.18	
HWY CONTRACTUAL	A5010.4			(31.18)
			2,860.61	(2,860.61)

*Board Member Linda Mirabelli* motioned to approve Budget Amendment #1-2024 for 2023 Payables as presented, seconded by *Board Member Elisabeth Albert* as follows:

**Approved**      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
                          0 Nays  
                          0 Absent

**Conservation Advisory Committee:** *Tony LaSalvia* no meeting to report:

**Climate Smart Community:** *Betsy Albert* no meeting to report  
**Digital Communication Advisory Committee:** no meeting

**Old Business:**

1. **LL # 1 -2024** *Supervisor Ryan Skoda* meeting set for January 29, 2024 6:30 pm.
2. **Auditing Books CFO, (2) Justice, Collector, Clerk:**  
**January 23, 2024 at 9 am.**

**New Business:**

- A. **March 2024 Calendar:** *Board Member Perry Ascher* motioned to accept the March 2024 calendar as presented, seconded by *Board Member Linda Mirabelli*.

**Approved**      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

- B. **Zoom Account:** *Board Member Elisabeth Albert* will do more research.

- C. **2024EMP Plan:** Clerk Rogers all information has been updated for approval. *Board Member Linda Mirabelli* motioned to approve the 2024 EMP Plan as presented with Resident Deputy being added at a later date, seconded by *Board Member Elisabeth Albert*.

**Approved**      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

D. **2024 Resolutions:**

1. **Resolution # 1 Medicare Supplement Health Insurance Benefit:** *Board Member Elisabeth Albert* motioned to approve Resolution 1 Medicare Supplement Health Insurance Benefit, seconded by *Board Member Linda Mirabelli*.

**Approved**      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

2. **Resolution # 2 Rules of Order:** *Board Member Elisabeth Albert* motioned to approve Resolution # 2 Rules of Order, seconded by *Board Member Linda Mirabelli*.

**Approved**      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

3. **Resolution # 3 Procurement Policy:** *Board Member Elisabeth Albert* motioned to approve Resolution # 3 Procurement Policy, seconded by *Board Member Linda Mirabelli*.

**Approved**      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

4. **Resolution # 4 Town of Taghkanic Work Place Violence Policy:** *Board Member Elisabeth Albert* motioned to approve Resolution # 4 Work Place Violence Policy, seconded *by Board Member Linda Mirabelli*.

Approved      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

5. **Resolution # 5 Code of Ethics:** *Board Member Elisabeth Albert* motioned to approve Resolution # 5 Code of Ethics, seconded by *Board Member Linda Mirabelli*.

Approved      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

6. **Resolution # 6 Investment Policy:** *Board Member Elisabeth Albert* motioned to approve Resolution # 6 Investment Policy, seconded by *Board Member Linda Mirabelli*.

Approved      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

7. **Resolution # 7 Cash Disbursement Procedures:** *Board Member Elisabeth Albert* motioned to approve Resolution # 7 Cash Disbursement Procedures, seconded by *Board Member Linda Mirabelli*.

Approved      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

8. **Resolution # 8 Electronic Banking Policy:** *Board Member Elisabeth Albert* motioned to approve Resolution # 7 Electronic Banking Policy, seconded by *Board Member Linda Mirabelli*.

Approved      5 Aye      (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

The bills were audited and approved for payment as follows:

✚ **January 8, 2024 (2023 Payables) Abstract:** on a motion by *Board Member Linda Mirabelli*, was approved for payment, seconded by *Board Member Elisabeth Albert*.

2023 General Fund Vouchers	#	427	-	436	\$	2,946.56
2023 Highway Fund Vouchers	#	174	-	182	\$	16,090.77

Approved      5 Aye (*Ryan, Elisabeth, Perry, Doug, Linda*)  
0 Nays  
0 Absent

✦ **January 8 2024 Abstract:** on a motion by **Board Member Linda Mirabelli**, was approved for payment, seconded by **Board Member Elisabeth Albert**.

2023 General Fund Vouchers	#	1	-	20	\$	48,313.03
2023 Highway Fund Vouchers	#	1	-	2	\$	19,698.20

**Approved**    **5 Aye (Ryan, Elisabeth, Perry, Doug, Linda)**  
**0 Nays**  
**0 Absent**

**The following people commented during the fifteen minute public comment:**

- ✦ **Ray Colgrove:** what is the going o with the property for the town hall?
- ✦ **Supervisor Ryan Skoda:** the property across Route 82 one of the parcels was sold.
- ✦ **Joanne Klein:** the meeting on January 29, 2024 is it open to the public?
- ✦ **Supervisor Ryan Skoda:** yes

**Executive Session:** *None*

**With no further business,** on a motion by **Board Member Linda Mirabelli**, seconded by **Board Member Doug Craig** the meeting was adjourned at **7:43 pm**, carried unanimously by all members present. The next Regular meeting will be **February 12, 2024** at the Taghkanic Town Hall.

**Audience at Town Hall:**    Arthur Griffith            Peter Beck            Debbie Colgrove            Ray Colgrove  
   Sue Silverman            Scott Schneider            Abby Hodgson            Kara Gilmore

**Audience via Zoom:**    Joyce Thompson            Celine Kagan            Larry Kadish            Anna Kadish  
   Joanne Klein            Nadja Palenzuela