

APPROVED

2/13/2023

**January 9, 2023
Town of Taghkanic
Town Board Meeting**

Note all documents in these minutes may be clicked on and enlarged for easier reading

Town Board Members audited and signed vouchers on January 7, 8, and 9 2023 separately, due to the COVID-19 social distancing.

7 pm: Public Hearing Local Law #1 - 2023 *Supervisor Ryan Skoda* opened the Public Hearing **Local Law #1 - 2023** Amending the provisions for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code within the Town of Taghkanic. *Supervisor Ryan Skoda* asked for any questions, or concerns from the audience or Board. No comments or concerns were heard.

7:01 PM: Public Hearing Closed: *Board Member Linda Mirabelli* motioned to close the Public Hearing for Local Law # 1 – 2023, seconded by *Board Member Elizabeth Craig*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
 0 Nays
 0 Absent

7:01 pm: Organizational

7:15 pm The Taghkanic Town Board held its Regular monthly meeting on the above date with a combination of Supervisor Skoda, Board Members, Town Clerk, 10 residents at the Taghkanic Town Hall and 9 residents attending via Zoom. *Supervisor Ryan Skoda* opened the meeting with the Pledge of Allegiance and moment of silence.

| | | |
|-----------------|------------------|--------------|
| Present: | Ryan Skoda | Supervisor |
| | Elisabeth Albert | Board Member |
| | Elizabeth Craig | Board Member |
| | Kara Gilmore | Board Member |
| | Linda Mirabelli | Board Member |
| | Cheryl Rogers | Clerk |

Guest Speaker:

Supervisor Ryan Skoda then asked for a motion to approve the following minutes:

June 20, 2022: Town Board Zoning Review STR Draft meeting minutes were accepted as written on a motion by *Board Member Linda Mirabelli* seconded by *Board Member Elizabeth Craig*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
 0 Nays
 0 Absent

June 29, 2022: Town Board Zoning Review STR Draft meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

July 18, 2022: Town Board Zoning Review STR Draft meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

December 5, 2022: Town Board Zoning Review meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

December 7, 2022: Town Board Zoning Review meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

December 12, 2022: Town Board Regular meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

December 28, 2022: Town Board Year-End meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

January 4, 2023: Town Board Zoning Review STR Draft recommendation from Land Attorney Fitzsimmons meeting minutes were accepted as written on a motion by ***Board Member Linda Mirabelli*** seconded by ***Board Member Elizabeth Craig***.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

The Correspondence:

1. Charles Schwab LOSAP Taghkanic November monthly
2. NYSLRS, notice
3. Barbara L. Scutt, Secretary Craryville Fire District
4. Rodengousen Chale & Polidoro LLP
5. BCI GROUP LLC, CHRISTMAS CARD
6. Charles Schwab LOSAP Taghkanic December monthly
7. The Association of Towns: Annual Training and meeting
 - ✚ **Board Member Elizabeth Craig** motioned to appoint Elisabeth Albert as the voting delegate for the Annual Business Session of the Association of Towns of the State of New York to be held February 22, 2023, seconded by **Board Member Linda Mirabelli**.

Approved **5 Aye** **(Ryan, Elisabeth, Elizabeth, Kara, Linda)**
0 Nays
0 Absent

- ✚ **Board Member Kara Gilmore** motioned to appoint Elizabeth Craig as the Alternate voting delegate_for the Annual Business Session of the Association of Towns of the State of New York to be held February 22, 2023, seconded **by Board Member Linda Mirabelli**.

Approved **5 Aye** **(Ryan, Elisabeth, Elizabeth, Kara, Linda)**
0 Nays
0 Absent

8. NYS Agriculture and Market, Municipal Shelter Inspection Report
9. Joyce Thompson, email Receipt of Bond and CHIPS monies

Reports from the Boards:

Animal Control: Kyle Miller, report submitted as follows

I have 3 entries for this past month:

- 12/7 - Stray male komondor found on Craryville Rd. Orange collar, no tags. Picked up and brought to CGHS. Redeemed by the owners 3 days later.
- 12/13 - Report of the same dog from 12/7 seen running loose on County Rt. 11 near Craryville Rd.
- 1/2 - Another report of the same dog being loose on County Rt. 11. I spoke with the owners on 1/3 notifying them of the towns rules and regulations.

ZBA: James Romaine, Chair, no report.

Planning Board: Katherine Bainer, Chair report submitted.

The Taghkanic Planning Board met once in December 2022. Three public hearings were held: Pratt, Roberts and Michelson. Those three applications were approved.

Peter Paden and Katherine Bainer were reappointed to the board.

Jean-Adele Howard. Secretary is resigning.

The board resolution from November will be amended to include approval for the diner to sell flowers, drive through food and the airstream vehicle will be moved by 12/1/22.

Assessor: Craig Surprise report submitted.

ZEO/CEO/Building Inspector: Dennis Callahan report submitted.

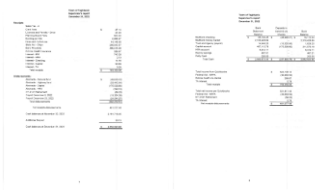
Historian: Nancy Griffith, no report submitted.

Traffic Safety Board: Board Member Linda Swartz, no report no meeting.

Traffic Safety Board meeting is scheduled for January 26. We expect to have NYSDOT there to discuss traffic concerns and accidents at the Bells Pond Intersection. I will have a report for the February Town Board meeting.

Environmental Management Council: Robert Brush no report submitted:

Office for the Aging: Joyce Thompson, no meeting to report.
Clerk/Collector: Cheryl Rogers, reports were submitted to the Board.
Supervisor: Ryan Skoda, report submitted as attached.



Highway: Roberts Burns, report submitted as follows:



Advisory Board reports:

Financial Advisory Committee Report: *Board Member Joyce Thompson* report submitted as follows:

Three Budget Amendments needed as follows.

| | | 12-Dec-22 | Budget Amendment #11-2022 CORRECTED | |
|---|------------------|----------------------------------|-------------------------------------|------------------|
| <i>Accounting for use of ARPA funds for Infrastructure Repair</i> | | | | |
| -To recognize funds earned for ARPA in the General A FUND | | | | |
| | | | Debit | Credit |
| OTHER LIABILITY-ARPA FUNDS | A688 | | 30,683.50 | |
| FEDERAL AID | A4089 | | | 30,683.50 |
| BUDGET AMENDMENT | | | | |
| | 12-Dec-22 | Budget Amendment #11-2022 | | |
| | | | Increase | Increase |
| GENERAL FUND | | | | |
| FEDERAL AID | A4089 | | | 30,683.50 |
| GARAGE | A5132.4 | | 30,683.50 | |
| | | | 30,683.50 | 30,683.50 |

Board Member Elisabeth Albert motioned to approve Budget Amendment #11-2022 CORRECTED as presented, seconded by *Board Member Elizabeth Craig* as follows:

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
 0 Nays
 0 Absent

| | | | | | |
|-------------------|-------------------------------------|-----------|--|-----------|--------------------------|
| 9-Jan-23 | Budget Amendment #13-2022 CORRECTED | | | | |
| | | Increase | | Decrease | |
| HIGHWAY | | | | | |
| SNOW REMOVAL CONT | DA5142.4 | 10,447.69 | | | |
| BRUSH & WEED CONT | DA5140.4 | | | 10,447.69 | INCORRECT IN BA #13-2022 |
| MACHINERY | DA5130.4 | | | 10,447.69 | CORRECTION |
| | | 10,447.69 | | 20,895.38 | |

Board Member Elisabeth Albert motioned to approve Budget Amendment #13-2022 CORRECTED as presented, seconded by **Board Member Elizabeth Craig** as follows:

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
0 Nays
0 Absent

| | | | | | |
|------------------------|--------------------------|--|----------|--|----------|
| 9-Jan-23 | Budget Amendment #1-2023 | | | | |
| | | | Increase | | Decrease |
| GENERAL FUND | | | | | |
| INSURANCE | 1910.4 | | 740.57 | | |
| TOWN BOARD CONTRACTUAL | 1010.4 | | | | 740.57 |
| | | | 740.57 | | 740.57 |

Board Member Elisabeth Albert motioned to approve Budget Amendment #1-2023 as presented, seconded by **Board Member Elizabeth Craig** as follows:

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
0 Nays
0 Absent

Conservation Advisory Committee: Tony LaSalvia no meeting to report:

The Conservation Advisory Council did not meet in the month of December. We have been working closely with the Climate Smart Community Task Force.

Climate Smart Community: Betsy Albert

- ✚ The Climate-Smart Communities Task Force will host a public presentation at the Taghkanic Firehouse on Saturday, Jan. 14 from 10am - noon: **Managing Your Land Sustainably: An Introduction to the Homegrown National Park.**
- ✚ COMMUNITY FRIDGE Taghkanic Free Community Fridge, **Board Member Elisabeth Albert:** the town will receive \$500.00 a month from the Shared Plate Funding Circle. We also receive private donations via a venom account. The Board agreed researching if the town is able to open

an account for the purpose for the monies received from the Shared Plate Funding Circle and private donations. **Board Member Elisabeth Albert** will contact Community Bank for information. **Clerk Rogers** suggest talking to Lisa or Angela.

Digital Communication Advisory Committee: *Joyce Thompson and Nadja Palenzuela*

Joyce Thompson the Digital Communication Advisory Committee is recommending the Town Board grant webmaster Doug Craig to look for a new host with unlimited storage for less money to help with posting the recording of the meeting on the website.

✚ **Board Member Elizabeth Craig** motioned to approve the recommendations from the DCAC, seconded by **Board Member Linda Mirabelli**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)

0 Nays

0 Absent

Joyce Thompson the committee is also looking at adding another component as Instagram to the Town Website to encourage the younger generation.

✚ **Board Member Elizabeth Craig:** agree it's a good idea.

✚ **Board Member Kara Gilmore:** it's a good idea but it will need guide lines.

Old Business:

1. **Land Off Route 82:** **Supervisor Ryan Skoda** an appraiser has been gathering the information need for the report, he was hoping to have it done for tonight's meeting but he had a little more research with the deed restriction. Will have it ready soon.

2. **Fire District/Fire Protection:** **Supervisor Ryan Skoda:** we are still in the 35 day window of the posting for lead agency.

3. **Zoning Law Review:**

January 16, 2023 6:30 PM Zoning review

February 1, 2023 6:30 PM Zoning review

February 6, 2023 6:30 PM Zoning review

4. **Local Law #1 – 2023:** Amending the provisions for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code within the Town of Taghkanic. **Supervisor Ryan Skoda** read over the SEQRA form and asked for a motion for a negative declaration of SEQRA.

✚ **Negative Declaration of SEQRA:** **Board Member Linda Mirabelli** motioned a Negative Declaration of SEQRA, seconded by **Board Member Kara Gilmore**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)

0 Nays

0 Absent

✚ **Approval of LL # 1 -2023:** **Board Member Linda Mirabelli** motioned to approved LL # 1 -2023, seconded by **Board Member Elizabeth Craig**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)

0 Nays

0 Absent

**5. Auditing Books CFO, (2) Justice, Collector, Clerk:
January 13, 2023 at 8:30 am.**

New Business:

A. March 2023 Calendar: *Board Member Elizabeth Craig* motioned to accept the March 2023 calendar as presented, seconded by *Board Member Linda Mirabelli*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
0 Nays
0 Absent

B. 2023 EMP Plan: Clerk Rogers all information has been updated for approval. *Board Member Linda Mirabelli* motioned to approve the 2023 EMP Plan as presented, seconded by *Board Member Kara Gilmore*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
0 Nays
0 Absent

C. 2023 Resolutions:

1. Resolution # 1 Medicare Supplement Health Insurance Benefit: *Board Member Elizabeth Craig* motioned to approve Resolution 1 Medicare Supplement Health Insurance Benefit, seconded by *Board Member Elisabeth Albert*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
0 Nays
0 Absent

2. Resolution # 2 Rules of Order: *Board Member Elizabeth Craig* motioned to approve Resolution # 2 Rules of Order, seconded by *Board Member Elisabeth Albert*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
0 Nays
0 Absent

3. Resolution # 3 Procurement Policy: *Board Member Elizabeth Craig* motioned to approve Resolution # 3 Procurement Policy, seconded by *Board Member Elisabeth Albert*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
0 Nays
0 Absent

4. Resolution # 4 Town of Taghkanic Work Place Violence Policy: *Board Member Elizabeth Craig* motioned to approve Resolution # 4 Work Place Violence Policy, seconded by *Board Member Elisabeth Albert*.

Approved 5 Aye (*Ryan, Elisabeth, Elizabeth, Kara, Linda*)
0 Nays
0 Absent

5. **Resolution # 5 Code of Ethics: Board Member Elizabeth Craig** motioned to approve Resolution # 5 Code of Ethics, seconded by **Board Member Elisabeth Albert**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

6. **Resolution # 6 Investment Policy: Board Member Elizabeth Craig** motioned to approve Resolution # 6 Investment Policy, seconded by **Board Member Elisabeth Albert**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

7. **Resolution # 7 Cash Disbursement Procedures: Board Member Elizabeth Craig** motioned to approve Resolution # 7 Cash Disbursement Procedures, seconded by **Board Member Elisabeth Albert**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

8. **Resolution # 8 Electronic Banking Policy: Board Member Elizabeth Craig** motioned to approve Resolution # 7 Electronic Banking Policy, seconded by **Board Member Elisabeth Albert**.

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

The bills were audited and approved for payment as follows:

- + **January 9, 2023 (2022 Payables) Abstract:** on a motion by **Board Member Linda Mirabelli**, was approved for payment, seconded by **Board Member Elizabeth Craig**.

| | | | | | | |
|----------------------------|---|-----|---|-----|----|-----------|
| 2021 General Fund Vouchers | # | 471 | - | 479 | \$ | 16,296.26 |
| 2021 Highway Fund Vouchers | # | 192 | - | 197 | \$ | 6,753.96 |

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

- + **January 9, 2023 Abstract:** on a motion by **Board Member Linda Mirabelli**, was approved for payment, seconded by **Board Member Elizabeth Craig**.

| | | | | | | |
|----------------------------|---|---|---|----|----|-----------|
| 2023 General Fund Vouchers | # | 1 | - | 17 | \$ | 36,772.70 |
| 2023 Highway Fund Vouchers | # | 1 | - | | \$ | 12,529.85 |

Approved 5 Aye (Ryan, Elisabeth, Elizabeth, Kara, Linda)
 0 Nays
 0 Absent

The following people commented during the fifteen minute public comment:

- ✦ **Board Member Elizabeth Craig:** we have done property tax exemption for senior and disabled. The State of NY is providing all local governments with the option to provide a property tax exemption to volunteer firefighters and volunteer ambulance workers; I feel we need to look into doing this.

Executive Session: None

With no further business, on a motion by **Board Member Elizabeth Craig**, seconded by **Board Member Linda Mirabelli** the meeting was adjourned at **7:45 pm**, carried unanimously by all members present. The next Regular meeting will be **February 13, 2023** at the Taghkanic Town Hall.

Audience at Town Hall: Arthur Griffith Peter Beck

Audience via Zoom: Joyce Thompson Perry Ascher