

**January 14, 2019
Town of Taghkanic
Organizational Meeting**

7 pm: The Taghkanic Board opened its Organizational meeting on the above date, at the Taghkanic Town Hall. Supervisor Ryan Skoda opened the meeting with the Pledge of Allegiance and a moment of Silence.

Present:	Ryan Skoda	Supervisor
	Arthur McGuire	Board Member
	Richard Skoda	Board Member
	Linda Swartz	Board Member
	Joyce Thompson	Board Member
	Cheryl Rogers	Clerk

Absent:



**Official meeting date – 2nd Monday of month meeting starts at 7 PM
6:30 PM Town Board Members audit & sign bills for the month**

Two (2) months of approved meeting calendars will be posted on the website beforehand. There will be three Saturday meetings during the year.

**Supervisor Ryan Skoda appointed Joyce Thompson as Deputy Supervisor:
Attorney for the Town: William DeCaire, Carter Conboy, (for now, will be interviewing for new attorney on January 30, 2019)**

**Registrar of Vital Statistics - Cheryl Rogers,
Records Access Officer – Cheryl Rogers
Official Newspaper – Register Star and Columbia Paper
Town Historian - Nancy Griffith
Dog Control Officers – Wes Powell and Cheryl Rogers
Dog Shelter – Pine Plains Veterinary Associates,
Official Bank- National Union Bank of Kinderhook
Mileage by County Rate (.58)
Town Hall Custodian – Kobi Buffa
ZEO/CEO/Building Inspector - Dennis Callahan
Budget Officer – Ryan Skoda**

The above appointments were approved on a motion by Board Member Joyce Thompson, seconded by Board Member Linda Swartz.

**Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent**

**Bookkeeper: Jean Adele Howard
Accountant: Pattison, Koskey, Howe & Bucci, CPAs, P.C.
Sole Assessor: Craig Surprise
Grievance Board Salaries – \$25 per day; \$150 maximum
Insurance Carrier – NYMIR and Fingar Insurance as the Agent
Town Engineer – Clark Patterson Lee**

Office of the Aging – Joyce Thompson and Jean Stupplebeen

Website: Jean-Adele Howard and Tony Gravett

Columbia County Traffic Safety Board – Linda Swartz:

EMC- Anna Kadish:

Columbia Country Planning – Terry Porter from Gallatin

Building Maintenance – Raymond Colgrove

The above appointments were approved on a motion by Board Member Linda Swartz, seconded by Board Member Arthur McGuire.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

Permission for the Supervisor to invest the Town monies: So moved by Board Member Linda Swartz, seconded by Board Member Richard Skoda.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

Price of gravel to be set by Highway Superintendent: So moved by Board Member Linda Swartz, seconded by Board Member Richard Skoda.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

Laborer - \$14.84 PH, OT time and half

MEO - \$19.04 PH, OT time and half

Deputy/MEO/Working Foreperson - \$19.62 PH, OT time and half

Sr. MEO I - \$19.62 PH, OT time and half

Part Time - Minimum Wage

PAID HOLIDAYS

There are eleven (11) paid holidays each year. They are:

New Year's Day	January 1
Martin Luther King Day	third Monday in January
Washington's Birthday	third Monday in February
Memorial Day	last Monday in May
Independence Day	July 4
Labor Day	first Monday in September
Columbus Day	second Monday in October
Election Day	Tuesday following the first Monday in November
Veteran's Day	November 11
Thanksgiving Day	fourth Thursday in November
Christmas Day	December 25

Holidays falling on a Saturday or Sunday will be celebrated on a day to be designated by the Town.

Board Member Joyce Thompson motioned to approve the rates of pay and holidays for the Highway Department, seconded by Board Member Linda Swartz.

Approved **5 Aye** **(Ryan, Arthur, Joyce, Linda, Richard)**
0 Nays
0 Absent

VACATION TIME

Regular employees are granted vacation time on a calendar year basis (January 1st to December 31st) as follows:

Time of Employment	Allowable Vacation Time
Year 1 (prorated*)	40 Hours
Year 2	80 Hours
Year 3	80 Hours
Year 4	88 Hours
Year 5	88 Hours
Year 6	96 Hours
Year 7	96 Hours
Year 8	104 Hours
Year 9	112 Hours
Year 10	120 Hours
Year 11	128 Hours
Year 12	136 Hours
Year 13	144 Hours
Year 14	152 Hours
Years 15+	160 Hours

*During the first year of employment, vacation time is prorated based on the following hire dates:

Date of Hire is:	Prorated Vacation Time
January - March	40 Hours
April - June	32 Hours
July - September	24 Hours
October - December	8 Hours

Arrangements for vacation time must be made as far in advance as possible with your supervisor and accompanied by a “Request for Time Off Form”. No vacation time will be granted unless a completed “Request for Time Off Form” is received. The Town may or may not approve the requested vacation depending on work load and other conditions.

If a recognized paid holiday occurs during an employee’s vacation, the employee will receive holiday pay for that day instead of vacation pay.

Employees must use all available vacation time concurrent with any Family and Medical Leave

Board Member Arthur McGuire motioned to approve the above mentioned benefits for the Highway Department, seconded by Board Member Joyce Thompson.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

Paid hospitalization for all highway workers and Clerk/Collector

Board Member Joyce Thompson motioned paid hospitalization for all highway workers and Clerk/Collector hired before January 1, 2018 are paid in full and any employee hired after January 1, 2018 paid hospitalization will be for the employee only, seconded by Board Member Linda Swartz.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

Supervisor Ryan Skoda announced Liaisons Appointments: so moved by Board Member Linda Swartz seconded by Board Member Arthur McGuire.

- Highway:** Richard, Joyce, Ryan
- Legal:** Town Board
- Fire:** Richard, Ryan, Dennis, Arthur
- Insurance:** Joyce, Linda, Arthur
- Planning:** Richard, Ryan, Arthur
- Assessment:** Ryan, Craig, Joyce
- Zoning:** Joyce, Linda, Richard
- Senior Citizens:** Joyce, Linda, Arthur
- Buildings:** Richard, Arthur, Ryan
- L.O.S.A.P.** Arthur, Ryan, Dennis
- Zoning Commission:** Joyce, Linda non-voting members

Financial Committee: 2nd Thursday of each month at 1:30 pm

Board Liaison: Joyce Thompson
Linda Swartz
Stanley Scott

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

ZBA Board Members: 4th Monday of month at 7 PM.

Members \$20.00 per meeting. Chair \$1,500.00 a year

Elizabeth O'Donnell (Co-Chair)	12-31-2022
Mark Stickle	12-31-2019
Tara Buffa	12-31-2020
Thomas Mirabelli	12-31-2021
James Romaine (Chair)	12-31-2023
Moisha Blechman	Alternate
Jean-Adele Howard	Secretary/Clerk

ZBA Attorney Robert Fitzsimmons from Fitzsimmons & Mack

Planning Board Members: 1st Tuesday of month at 7 PM.

Members \$20.00 per meeting. Chair \$1,500.00 a year

Raymond Keyser	12-31-2019
John Roberts	12-31-2024
James Alvarez	12-31-2021
Stephen Kling	12-31-2025
Kent Sammons	12-31-2020
Eric Gaylord	12-31-2023
Katherine Bainer (Chair)	12-31-2022
Anna Kadish	Alternate
Jean-Adele Howard	Secretary/Clerk

Planning Board Attorney Andrew Howard from Freeman Howard

Board of Assessment Review Members:

Tara Buffa	09/30/22 Term Ends
Thomas G. Mirabelli	09/30/21 Term Ends
Katherine Bainer	09/30/20 Term Ends

Zoning Commission: 1st and 3rd Mondays of each month at 5 PM

- Chair: Joyce Thompson**
- Co-Chair: Linda Swartz (Secretary)**
- Kathy Bainer
- Elizabeth O'Donnell
- Alvin Huehnel
- John Roberts
- Moisha Blechman
- Donn Critchell

Board Member Richard Skoda motioned to approve the above-mentioned Board appointments for the ZBA, Planning Board, BAR, Zoning Commission seconded by Board Member Arthur McGuire.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent

7:12 pm: the Organizational Meeting was completed on a motion by Board Member Joyce Thompson, seconded by Board Member Linda Swartz.

Approved 5 Aye (Ryan, Arthur, Joyce, Linda, Richard)
0 Nays
0 Absent