

Approved

August 10, 2015

**July 13, 2015
Town of Taghkanic
Town Board Meeting**

6:30 pm: Town Board members audited and signed vouchers.

7:00 pm: The Town Board of the Town of Taghkanic held Highway Project meeting and Regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Erik Tyree opened the meeting with the Pledge of Allegiance, moment of Silence and Safety Review.

Present:	Erik Tyree	Supervisor
	Richard Skoda	Board Member
	Linda Swartz	Board Member
	Joyce Thompson	Board Member
	Cheryl Rogers	Clerk
Absent:	Ryan Skoda	Board Member

Guest Speaker: Joe Plotkin, ASA Network, We are company bringing broadband to residents who need it the most using a combination of Wi-Fi and newly available TV White Space spectrum (Super-Fi). It is a fixed-place wireless signal that can go through foliage (but not ridgelines) to extend existing Internet signals and help bridge the digital divide in rural locations. We are not a mobile service. We are introducing Super-Fi in Copake and Chatham within the next week. We build off existing towers and work with existing services such as Fairpoint.



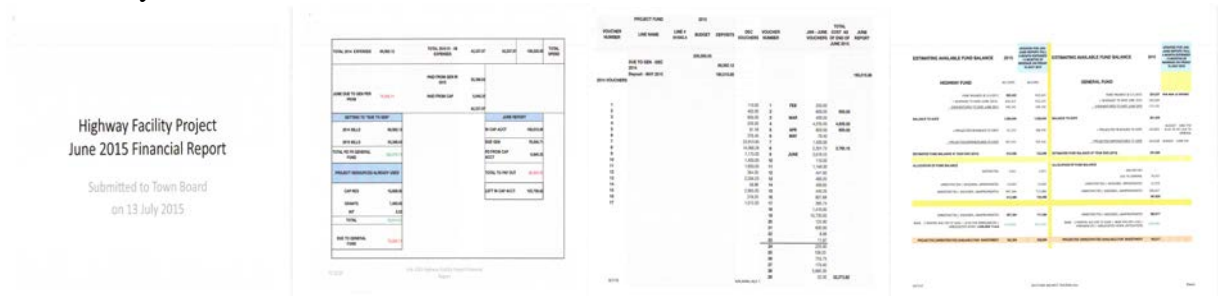
- + Board Member Joyce Thompson: have you looked into the tower on Sopok Road?
- + Mr. Plotkin: Not yet, we have been working with Rob Schneider from the Taghkanic State Park who wants to bring internet access to the park.
- + Erin Edwards: not enough towers so how are you getting to everyone? We have very spotty cell service.
- + Mr. Plotkin: power lines or from neighbors.
- + Erin Edwards: can you tap into Mid-Hudson Cable?
- + Mr. Plotkin: yes, but they are not very open to collaboration.
- + Supervisor Erik Tyree: ECC is mapping out the whole county by October.

- ✚ Board Member Joyce Thompson: so what can we do other than ask our residents to go to the ASANetworks.com or call 518-621-6200 or email info@asanetworks.com.
- ✚ Mr. Plotkin: absolutely, have people contact us to register poor service. The inaccuracy of the existing state map makes it hard to know where there is the greatest need. If we can identify areas better, we can work with that town to improve service. We are a startup company hungry for business.

Highway Project Update: (Phase I):

Supervisor Erik Tyree asked Ray Jurkowski to update us on the progress of the project. Ray Jurkowski: rain has been a problem but the majority of the mat is in, missing piece of the rebar has been delivered, the men are starting the vertical rebar. A final inspection of the rebar needs to be done before the concrete is poured; pumping system is ready when we are. Fabric Company has contacted us asking when we will be ready, I advised them mid August. Ray also reported that we are still waiting for the response from DEC from the results from the last testing. He has spoken to Robert Fitzsimmons and the paperwork for the Pumpkin Hollow / CR 27 intersection change has been prepared for the transfer of the property that will be presented to the Board of Supervisors.

- ✚ Supervisor Erik Tyree: when do we need to do the next test?
- ✚ Ray: around the beginning of September.
- ✚ Supervisor Erik Tyree: letter has been sent to Kathy Marchione requesting financial assistance.
- ✚ Ray: you will receive a letter with a laundry list of information needed.
- ✚ Ray: we have done a schematic of Phase II, but we are on hold for more financial information from the Town.
- ✚ Board Member Joyce Thompson: can you give us an estimate of what expenses are left for the salt shed?
- ✚ Ray: equipment, concrete, pump truck and asphalt around \$30,000.
- ✚ Clerk Rogers: have you received a bill from Mr. Foglia?
- ✚ Ray: No



The Board decided to cancel the July 30th meeting.

Supervisor Erik Tyree then asked for a motion to approve the following minutes:

May 11, 2015: Regular Meeting minutes were accepted as written with suggested changes motioned by Board Member Linda Swartz, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
 0 Nays
 1 Absent (Ryan)

June 8, 2015: Regular Meeting minutes were accepted as written with suggested changes motioned by Board Member Richard Skoda, seconded by Board Member Linda Swartz.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
0 Nays
1 Absent (Ryan)

June 13, 2015: Saturday Meeting minutes were accepted as written with suggested changes motioned by Board Member Linda Swartz, seconded by Board Member Joyce Thompson.

Approved: 3 Ayes (Erik, Linda, Joyce)
0 Nays
1 Absent (Ryan)
1 Abstain (Richard)

June 25, 2015: Town Board/Highway Project Meeting minutes were accepted as written with suggested changes motioned by Board Member Richard Skoda, seconded by Board Member Linda Swartz.

Approved: 3 Ayes (Linda, Joyce, Richard)
0 Nays
1 Absent (Ryan)
1 Abstain (Erik)

The Correspondence consisted of:

1. Sarah G. Anderson, dead tree
2. Association of Towns, training
3. NYS Department of Public Service, Telecommunications
4. Columbia County Board of Elections, Primary Date info.
5. Lisa Haintz, Community Engagement Coordinator, Tobacco-Free Action
6. Veda Nambi, Environment New York Solar Sign-On letter

Correspondence with discussion:

- (#1) Board Member Joyce Thompson reported the Highway Dept. has taken down the tree.
- (#2) Clerk Rogers will scan and send to Jim and Kathy for the ZBA and Planning Board Members.
- (#6) Clerk Rogers will prepare a draft letter for the August meeting.

Then followed reports from the Boards:

Animal Control: Wes Powell, no report submitted.

ZBA: James Romaine, Chair, no report.

Planning Board: Katherine Bainer, Chair report submitted.

Assessor: Craig Surprise report submitted.

ZEO/CEO/Building Inspector: Dennis Callahan report submitted.

Historian: Nancy Griffith, no report submitted.

Traffic Safety Board: Linda Swartz: no meeting no report submitted.

Environmental Management Council: Anna Kadish, no report submitted.

Zoning Commission: Joyce Thompson, report submitted.

Office for the Aging: Joyce Thompson, report submitted.

Clerk/Collector: Cheryl Rogers, reports were submitted to the Board

Supervisor: Erik Tyree, report submitted and the written report was available on the back table for the public. **Supervisor financial report is attached.**

Highway: George Hotaling, report submitted.

Board reports were accepted as submitted and read on a motion by Board Member Linda Swartz seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
 0 Nays
 1 Absent (Ryan)

Financial Advisory Committee Report: Board Member Joyce Thompson reported the following:

The Financial Advisory Committee met on 9 July 2015. Town Board members Linda Swartz and Joyce Thompson attended. Town Board member Ryan Skoda was not able to attend and resident members Laura Perlman and Susan Benton were out of town.

The two attending members conducted an audit of the town accounts for June 2015. They compared information in June Transfers, Deposits, Payroll, Bank Statements and the June 2015 Supervisor's Report as provided by the Accountant for the Town, Suzanne Muldoon, of Pattison, Koskey, Howe and Bucci, CPA's P.C.. No discrepancies were found.

Based on the June Supervisor's Report section "Revenue & Expenditures – Budget vs. Actual January through June 2015" Report shows the following:

June Revenues: General Fund stands at 61% of budget as a result of: 1) a significantly higher-than-budgeted Mortgage Tax payment from the County and 2) local Fines and Forfeitures now at 66% of budget at the half-point in the year. The Highway Fund stands at 91%, as is always the case, because its primary revenue is town taxes received early in the year. Additional resources are 40% of three more county Sales Tax receipts. CHIPS money is always in addition to budgeted revenue. This year the plan is to file road repair receipts in November to receive the amount allotted to Taghkanic in December.

June Expenditures: Both funds continue to spend well below the 50% expected for end of May. They stand at 45% for General and 28% for Highway. Much of the work done in June has been on the Highway Facility Project so major road repair bills will come in later this summer.

Highway Facility Project (HFP):

Funds for HFP To Date:	\$190,015.68	Bond Anticipatory Note
	15,608.50	General Fund Capital Reserve
	7,400.00	Grant Money activated by Town Clerk
	<u>5.53</u>	Interest on the Account
	\$213,029.71	Total Funds Appropriated to HFP to Date
Amount Spent To Date:	\$109,320.09	(\$66,982.12 in 2014 and \$42,337.97 in 2015)
		These amounts include spill mitigation costs as budgeted.

Amount in HFP Capital Account:

\$190,015.68	Account opened in May
<u>6,949.35</u>	Vouchers paid in June
\$183,066.33	June 30, 2015 Balance
<u>79,356.71</u>	Due to General (2014/2015 payments)
\$103,709.62	Amount remaining in HFP

Fund Balance Estimates for Year End 2015

General Fund:

\$391,629	Estimated Year End Balance
<u>- 12,255</u>	Appropriated Funds (Budget)
\$379,374	Unappropriated Funds
<u>-120,000</u>	Base for Emergencies
\$259,374	Amount open for investment

Highway Fund: **No CHIPS**

\$612,369	Estimated Year End Balance
<u>-15,065</u>	Appropriated Funds (\$13,054) and Reserved Funds (\$2,011)
597,304	Unappropriated Funds

415,000	Base for Emergencies (\$185,000) & \$230,000 for truck)
\$182,304	Amount open for investment

Highway Fund:

\$732,069
-15,065
717,004
415,000
\$302,004

With CHIPS

Estimated Year End Balance
Appropriated Funds (\$13,054) and Reserved Funds (\$2,011)
Unappropriated Funds
Base for Emergencies (\$185,000) & \$230,000 for truck)
Amount open for investment

Board Member Linda Swartz moved to accept the financial report as submitted, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
0 Nays
1 Absent (Ryan)

Advisory Board reports:

Conservation Advisory Committee: Anna Kadish, no meeting will have a report for next month,

Board Member Linda Swartz moved to accept the Advisory report as submitted, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
0 Nays
1 Absent (Ryan)

Old Business:

- A. **Report on Research to identify the source and use of \$50,000 “Planning Money”:** Board Member Joyce Thompson: I will be meeting with Alice Platt and Chris Tallackson on August 1st will hopefully have a more to report at the next meeting.
- B. **Highway Appointed/elected Superintendent referendum:** tabled
- C. **Resolution Climate Change Draft 3:** Board member Linda Swartz motioned to approve Resolution 14-2015 regarding Climate Change as presented in Draft 3, seconded by Board Member Joyce Thompson.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
0 Nays
1 Absent (Ryan)

- A. **Credit Card Policy:** Board Member Joyce Thompson, I have not had time to write a draft, I would ask that the board to look over the example and send their concerns or ideas.
- B. **Advisory Board Local Law Review:** Board Member Joyce Thompson: presented her suggested changes to the board, all agreed changes looked good. Board Member Joyce Thompson will send to Attorney Decaire for his review and revised draft Local Law for August 10th meeting.
- C. **Resolution Investment Policy:** tabled

New Business:

A. **August Calendar:** Board Member Linda Swartz motioned to approve the August calendar with the addition of the CAC meeting on August 20th, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
 0 Nays
 1 Absent (Ryan)

A. **Unclaimed Funds:** Clerk Rogers informed the Board that the Town Accountant Suzanne Muldoon had found unclaimed funds listed under the Town of Taghkanic. Clerk Rogers informed the board that to proceed with a claim she needed proof of relationship to the address C/O Breed Abbott & Morgan 133 East 53rd Street New York, N Y 10022; she asked the Board if they wanted her to move forward. Board Member Joyce Thompson suggested that while she, Alice and Chris were researching the \$50,000 Planning Money they could look for that information as well. All Board Members present agreed to proceed.

B. **RFP's for Accountant, Payroll, and Bank:** Board agreed to RFP for Accountant, payroll and bank for 2016.

C. **Register Star Shop-n-Find:** Supervisor Erik Tyree suggested having the Town Attorney draft a Local Law prohibiting littering in the Town of Taghkanic, all agreed.

The bills were audited and approved for payment as follows:

✦ **July 13, 2015 Abstract #1:** on a motion by Board Member Joyce Thompson, seconded by Board Member Linda Swartz.

2015 General Fund Vouchers	# 209 - 227	\$ 5,056.24
2015 Highway Fund Vouchers	# 112 - 120	\$ 8,360.81
2015 Hwy Project Fund vouchers	# 30 - 35	\$ 1,883.47

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
 0 Nays
 1 Absent (Ryan)

✦ **July 13, 2015 Abstract #2:** on a motion by Board Member Joyce Thompson, seconded by Board Member Linda Swartz.

2015 General Fund Vouchers	# 228 - 229	\$ 6,581.00
2015 Hwy Project Fund vouchers	# 36 -	\$ 2,668.55

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)
 0 Nays
 1 Absent (Ryan)

✦ **Clerk Rogers:** being that the July 30th meeting is being canceled, would it be alright for Supervisor Erik Tyree to approve payment of the end of the month bills for your review at the August 10th meeting? Board Member Joyce Thompson motioned to grant permission for Supervisor Erik Tyree to pay the end of the month utility bills, seconded by Board Member Linda Swartz.

✦ **Approved:** 4 Ayes (Erik, Linda, Joyce, Richard)
 0 Nays

1 Absent (Ryan)

The following people commented during the fifteen minute public comment:

- ✦ Arthur Griffith: who is our Resident Deputy?
- ✦ Supervisor Erik Tyree: Peter Grzeskow.
- ✦ Susan Soltano: asked if the Town will pay for her children to go to the Ancram Summer Recreation program as they have done in the past? Board Member Richard Skoda motioned to approve payment for the Ancram Summer Program for the Soltano Children, seconded by Board member Joyce Thompson.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)

0 Nays

1 Absent (Ryan)

- ✦ Board Member Linda Swartz: we need to discuss trucks on Taghkanic and Livingston Road.
- ✦ All agreed without a weight limit on Taghkanic Road there is not much the Town can do.
- ✦ Board Member Linda Swartz will ask the Representative from Gallatin on the Traffic Safety Board about completing the Weight limit request for their end of Taghkanic Road..
- ✦ Supervisor Erik Tyree: will contact Jimmy Guzzi from Livingston about weight limit on Deer Haven and Scudderhook.

8:40 pm Entered Executive Session: Board Member Joyce Thompson motioned to enter Executive Session concerning a personnel safety measure, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)

0 Nays

1 Absent (Ryan)

8:57 pm Closed Executive Session: Board Member Linda Swartz motioned to close Executive Session, seconded by Board Member Richard Skoda.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)

0 Nays

1 Absent (Ryan)

Board Member Richard Skoda motioned to work with DeWitt Tripp during his injury and the Board will ask that Superintendent Hotaling keep the Board informed on Mr. Tripps recovery progress, seconded by Board Member Joyce Thompson.

Approved: 4 Ayes (Erik, Linda, Joyce, Richard)

0 Nays

1 Absent (Ryan)

With no further business, on a motion by Board Member Linda Swartz, seconded by Board Member Richard Skoda, the meeting was adjourned at 8:57 pm, carried unanimously by all members present. The next Regular meeting will be **August 10, 2015** at the Taghkanic Town Hall.

Audience: Walter Thompson
George Hotaling
Dennis Callahan

Arthur Griffith
Ray Jurkowski

Larry Kadish
Susan Soltano

Anna Kadish
Erin Edwards

Action List:

1. Supervisor Erik Tyree: investment policy.
2. Supervisor Erik Tyree will contact Jimmy Guzzi about a weight limit on Deer Haven and Schderhook Roads.
3. Board member Linda Swartz will speak to the Gallatin Traffic Safety Representative about a weight limit on their end of Taghkanic Road.
4. Board Member Joyce Thompson will send draft LL Advisory Board Authority to Attorney Decaire for his review. *Done*
5. Board Member Joyce Thompson will draft a credit card policy and email to the rest of the Board for their review.
6. Clerk Rogers will scan and send to Jim and Kathy for the ZBA and Planning Board Members. *Done*
7. Clerk Rogers will prepare a letter for solar sign-in for the August meeting. *Done*

Town of Taghkanic
Supervisor's report
June 30, 2015

Receipts:

Justice Court Deposits	\$ 22,768.00
Retiree health insurance	119.00
Building inspector	515.86
Clerk fees	5.38
Staples refund	9.98
Interest - MM	37.37
Interest - Escrow	0.04
Interest - Checking	0.30
Interest -Trust and Agency	0.03
Total receipts	<u>\$ 23,455.96</u>

Disbursements:

Abstracts -General fund	(23,157.35)
Abstracts - Highway fund	(5,787.99)
Abstracts- Capital project	(32,272.82)
Payroll - June 15, 2015	(9,559.82)
Payroll - June 30, 2015	(17,847.74)
Total disbursements	<u>(88,625.72)</u>

Net receipts-disbursements (65,169.76)

Cash balances at May 31, 2015 1,660,832.91

Cash balances at June 30, 2015 \$ 1,595,663.15

	Bank Statement Balance	Deposits in transit & o/s Checks	Book Balance
Multifund checking	\$ 33,776.15	\$ (9,838.35)	\$ 23,937.80
Multifund money market	1,387,383.43		1,387,383.43
Trust and Agency(payroll)	11,789.27	(11,285.39)	503.88
Capital account	190,015.68	(6,949.35)	183,066.33
Escrow savings	571.71	-	571.71
Petty Cash	200.00	-	200.00
Total Cash	<u>\$ 1,623,736.24</u>	<u>\$ (28,073.09)</u>	<u>\$ 1,595,663.15</u>

Total income from Quickbooks	\$ 10,230.51
Court fees deducted from income	13,105.00
Trust interest	1.45
Retiree Health insurance netted with A9060	119.00
*Total receipts	<u>\$ 23,455.96</u>

**Total net loss per Quickbooks	(65,171.21)
Interest earned on escrow	1.45
Net receipts- disbursements	<u>\$ (65,169.76)</u>