

Approved
September 8, 2014

**August 11, 2014
Town of Taghkanic
Town Board Meeting**

6 pm: Audit Books:

- ✓ Tax Collectors 2014 book: Audit completed, satisfactory
- ✓ CFO first six months of 2014 January to June: satisfactory

7 pm: The Town Board of the Town of Taghkanic held its regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Tyree opened the meeting with the Pledge of Allegiance, moment of Silence and Safety Review.

Present:	Erik Tyree	Supervisor
	Carolyn Sammons	Councilwoman
	Richard Skoda	Councilman
	Ryan Skoda	Councilman
	Joyce Thompson	Councilwoman
	Cheryl Rogers	Clerk

Absent:

Guest Speaker: None

Supervisor then asked for a motion to approve the following minutes:

June 21, 2014: Town Board and Building Committee minutes were accepted as written with suggested changes motioned by Councilwoman Carolyn, seconded by Councilwoman Joyce Thompson.

Approved: 5 Ayes (Erik, Carolyn, Joyce, Richard, Ryan)
0 Nays
0 Absent

July 14, 2014: Regular meeting minutes were accepted as written with suggested changes motioned by Councilman Ryan Skoda, seconded by Councilman Richard Skoda.

Approved: 5 Ayes (Erik, Carolyn, Joyce, Richard, Ryan)
0 Nays
0 Absent

July 16, 2014: Tabled

July 30, 2014: Town Board and Building Committee minutes were accepted as written with suggested changes motioned by Councilman Ryan Skoda, seconded by Councilwoman Joyce Thompson.

Approved: 4 Ayes (Erik, Joyce, Richard, Ryan)
0 Nays
0 Absent
1 Abstain (Carolyn)

August 7, 2014: Town Board and Building Committee minutes were accepted as written with suggested changes motioned by Councilwoman Carolyn Sammons, seconded by Councilwoman Joyce Thompson.

Approved: **3 Ayes** **(Erik, Carolyn, Joyce,)**
 0 Nays
 0 Absent
 2 Abstain **(Richard, Ryan)**

The Correspondence consisted of:

1. Petition from Residents of Stone Jug Road:
2. Eileen Franko Director Division of Safety and Health, NYS Department Of Labor:
3. Germantown Central School News Clippings
4. NYMIR Risk Management Bulletin
5. Robert Fitzsimmons, Public Hearing Notice for the Town of Claverack
6. Ben Price, National Organizing Director, Community Environmental Legal Defense Fund
7. Mark Fingar, Fingar Insurance
8. George Schmitt, IE, Morris Associates, Emergency Authorization (6NYCRR 621)
9. RBC Wealth Management, Taghkanic Volunteer Fire Co. Portfolio Review
10. NYS Department of Taxation and Finance, Final State Equalization Rate 111.50

Correspondence with discussion:

- Councilwoman Carolyn Sammons asked if George Hotaling, Highway Superintendent had received a copy of the petition from the residents on Stone Jug Road. Clerk Rogers gave him a copy and his response was Stone Jug is on the list for hot patch for this year. The Board agreed a letter should be sent to the residents of Stone Jug explaining what is going to be done.
- Councilwoman Joyce Thompson asked that the Local Laws up for Public Hearing for the Town of Claverack be passed on to our Planning Board, ZBA and Zoning Commission.

Then followed reports from the Boards:

- ✚ **Animal Control:** Wes Powell, no report submitted.
- ✚ **ZBA:** James Romaine, Chair, no report submitted.
- ✚ **Planning Board:** Katherine Bainer, Chair report submitted.
- ✚ **Assessor:** Craig Surprise report submitted.
- ✚ **ZEO/CEO/Building Inspector:** Dennis Callahan report submitted.
- ✚ **Historian:** Nancy Griffith, no report submitted.
- ✚ **Traffic Safety Board:** Linda Swartz, no report submitted
- ✚ **Environmental Management Council:** no report submitted, Anna Kadish informed the Board she will have a report next month.
- ✚ **Zoning Commission:** Joyce Thompson, report submitted and read.
 - Councilwoman Carolyn Sammons motion to approve the draft letter to be sent to Mr. Mark Blanke, NYS Building Standards & Codes, in support of revising Residential Building Code to allow for home-based business in accessory buildings, seconded by Councilman Richard Skoda.

Approved: **5 Ayes** **(Erik, Carolyn, Joyce, Richard, Ryan)**
 0 Nays
 0 Absent

- ✚ **Office for the Aging:** Joyce Thompson, no report submitted, no meeting.
- ✚ **Col. Co. Local Development Round Table:** No meeting.
- ✚ **Building Committee:** no report submitted.
- ✚ **Clerk/Collector:** Cheryl Rogers, report submitted.
- ✚ **Bookkeeper and Accountant:** reports were submitted to the Board.

- ✦ **Supervisor:** Erik Tyree reported that the issues still being discussed at county level is Pine Haven Facility. **Supervisor financial report attached (*attachment A*).**
 - ✦ **Creek Cleanup Project:** Clerk Rogers, no report submitted.
 - ✦ **Highway:** George Hotaling, report submitted and read.
 - George Hotaling Highway Superintendent reported the washout on Old Route 82 total cost \$43,136.28 the estimate was \$56,800.
 - Clerk Rogers reported there were four sealed bids received for the sale of the 2007 GMC pickup with plow. Highway Superintendent Hotaling opened the bids at the beginning of the meeting.
 1. Wilford Mazerolle, \$1,600.
 2. J & B Paving Excavating, \$1,150.
 3. Charles Israelian, \$1,007.
 4. Bruce Near, \$1,379.
- The bid was awarded to Wilford Mazerolle for \$1,600.

Board reports were accepted as submitted on a motion by Councilman Richard Skoda seconded by Councilman Ryan Skoda.

Approved: **5 Ayes** **(Erik, Carolyn, Joyce, Richard, Ryan)**
 0 Nays
 0 Absent

- ✦ **Financial: Financial Advisory Committee:** click on [this link](#) for the financial report.

The Financial report was accepted as submitted on a motion by Councilwoman Carolyn Sammons, seconded by Councilman Ryan Skoda.

Approved: **5 Ayes** **(Erik, Carolyn, Joyce, Richard, Ryan)**
 0 Nays
 0 Absent

Advisory Board Reports:

- ✦ **Broadband Advisory Committee:** no report submitted
- ✦ **Conservation Advisory Committee:** no report submitted
- ✦ **Fracking Advisory Committee:** no reported submitted.
- ✦ **Insurance Advisory Committee:** no report submitted.
- ✦ **Website Advisory Committee:** no report submitted.
- ✦ **Taghkanic Creek Walk Advisory Committee:** no report submitted

Old Business:

- 1. Report on Research to identify the source and use of \$50,000 “Planning Money”:** Councilwoman Joyce Thompson, I am almost there.
- 2. Records Retention Policy Resolution:** Clerk Rogers reported that she has sent everything to Attorney Decaire and should have the Resolution for September Meeting.
- 3. Ethic Policy update /Open Positions Board:** tabled
- 4. Retirement Cost with wage increases, impact on town:** Clerk Rogers informed the Board she received some information from Suzanne Muldoon and forwarded on to Councilwoman Thompson.
- 5. Highway Appointed/Elected Superintendent Referendum:** Supervisor Erik Tyree still gathering information.
- 6. Fees PB, ZBA, and CEO:** Clerk Rogers will send the following recommendation to Attorney Decaire for him to draft the Local Law for September’s Meeting.
 Planning Board recommends the following revised fee schedule:

- Recreation 0
- Minor Subdivision \$250
- Site Plan Review \$150
- Boundary Line Adjustment \$100
- \$10 fee for resigning maps for applicants that don't file the approved maps with in the 60 days.

Dennis Callahan recommends the following fee changes:

- NCO searches from \$25.00 to \$50.00
- A minimum fee for all permits to be set at \$30.00
- Pools to \$35.00 (Livingston gets \$150)

Need clarification of the fee for alterations, is it .005 or .05 % of the cost?

7. Health Insurance:

- a. County stay or leave: Clerk Rogers is still waiting for the County's decision.

New Business:

A. Transfer of funds from Escrow to General: Clerk Rogers informed the Board that a transfer of funds from Escrow to General has been made to cover the vouchers paid out to Morris and Grant Lyons for a ZBA application.

B. Resolution 10-2014 Procurement Policy Amendment: Councilman Ryan Skoda motioned to approve Resolution 10-2014 Procurement Policy Amendment with the corrections to Guideline 2 as approved May 12, 2014, seconded by Councilman Richard.

(a) All estimated purchases of LESS than \$10,000.00 but GREATER THAN ~~\$5,000.00~~ \$3,000.00 shall require a written request for proposal (RFP) and written / faxed / e-mailed quotes from three (3) vendors.

(b) All estimated purchases of LESS than ~~\$5,000.00~~ \$3,000.00 but GREATER THAN \$1,000.00 shall require an oral request for proposal and an oral/fax/e-mailed quote from two (2) vendors.

Approved: 5 Ayes (Erik, Carolyn, Joyce, Richard, Ryan)

0 Nays

0 Absent

C. SEORA Resolution: Tabled till August 21, 2014

D. Bids for 2002 GMC Truck: reported under board reports.

E. 2007 Pickup Truck: George Hotaling, Highway Superintendent reported repairs for truck total \$4,000 to \$5,000. Councilman Ryan Skoda and George are going to look at a 2012 one ton dump truck that would replace both the 2002 and 2007 for now.

F. Budget Amendment 3-2014: Councilwoman Carolyn Sammons motioned to approve Budget Amendment 3, seconded by Councilman Richard Skoda.

Approved: 5 Ayes (Erik, Carolyn, Joyce, Richard, Ryan)

1 Nays

0 Absent

Town of Taghkanic

August 11, 2014

Budget Amendment #3

HIGHWAY

Increase

Decrease

- Ray Colgrove, when Livingston Road is completed will there be signs placed for the speed and weight limit? Answer: George Hotaling, Highway Superintendent, Yes.
- Supervisor Erik Tyree, our new Resident Deputy Peter Biscro said he will to sit on Livingston Road when it is completed and signs are placed.

Executive Session: None

With no further business, on a motion by Councilwoman Carolyn Sammons, seconded by, Councilman Richard Skoda, the meeting was adjourned at 8:20 pm, carried unanimously by all members present. The next regular Town Board meeting will be **August 11, 2014** at the Taghkanic Town Hall.

Audience:	Arthur Griffith	Kathy Bainer	Larry Kadish	George Hotaling
	Anna Kadish	Dennis Callahan	Walter Thompson	Ray Colgrove
	Dean Zapp	John Foglia	Jim Romaine	

Action List:

- a. Clerk Rogers will send out letter to NYS Building Standards & Codes. **Done***
- b. Clerk rogers will email Tony LaSalvia again about Trees for Trib. **Done***
- c. Ray Colgrove will get new estimate from Sausbier's Awning Shop for an 8' x 10' canopy. **Done***
- d. Clerk Rogers will contact Attorney Decaire for resolution for record retention and Local Law for fee schedule. **Done***
- e. Clerk Rogers will prepare September and October tentative calendars. **Done***
- f. Clerk Rogers will draft a letter for George Hotaling to the resident of Stone Jug Road. **Done. Clerk Rogers sent draft to Councilwoman Thompson for addition, correction and deletions, letter completed and being sent. Done***
- g. Clerk Rogers will contact all bidders with results. **Done***

Town of Taghkanic
Supervisor's report
July 31, 2014

Receipts:

Justice Court Deposits	\$ 17,031.00
Retiree health insurance	99.00
NY Muni Insurance Reciprocal	512.50
NYS sales tax	56,099.23
Clerk fees	22.92
Planning board fee	500.00
Building inspector	2,954.68
Building permits	518.60
Interest - MM	29.74
Interest - Escrow	0.16
Interest - Checking	0.35
Interest -Trust and Agency	0.02
Total receipts	<u>\$ 77,768.20</u>

Disbursements:

Abstracts -General fund	(32,044.20)
Abstracts - Highway fund	(158,994.59)
Payroll - July 15, 2014	(8,666.37)
Payroll - July 30, 2014	<u>(18,317.38)</u>
Total disbursements	<u>(218,022.54)</u>

Net receipts-disbursements (140,254.34)

Cash balances at June 30, 2014 1,271,041.99

Cash balances at July 31, 2014 \$ 1,130,787.65

	Bank Statement Balance	Deposits in transit & o/s Checks	Book Balance
Multifund checking	\$ 31,069.09	\$ (3,040.70)	\$ 28,028.39
Multifund money market	1,099,723.14		\$ 1,099,723.14
Trust and Agency(payroll)	11,542.67	(11,039.13)	\$ 503.54
Escrow savings	2,332.58		\$ 2,332.58
Petty Cash	200.00	-	\$ 200.00
Total Cash	<u>\$ 1,144,867.48</u>	<u>\$ (14,079.83)</u>	<u>\$ 1,130,787.65</u>

Total income from Quickbooks	\$ 71,303.62
Court fees deducted from income	\$ 6,364.00
Planning/parkland	1.40
Escrow	0.16
Payroll	0.02
Retiree Health insurance netted with A9060	99.00
*Total receipts	<u>\$ 77,768.20</u>

**Total net loss per Quickbooks	(140,255.92)
Interest earned on escrow	1.58
Net receipts- disbursements	<u>\$ (140,254.34)</u>