

Approved

July 14, 2014

**June 9, 2014
Town of Taghkanic
Town Board Meeting**

7 pm: The Town Board of the Town of Taghkanic held its Regular monthly meeting on the above date at the Taghkanic Town Hall. Supervisor Tyree opened the meeting with the Pledge of Allegiance, moment of Silence and Safety Review.

Present: Erik Tyree Supervisor
Carolyn Sammons Councilwoman
Ryan Skoda Councilman
Joyce Thompson Councilwoman
Cheryl Rogers Clerk
Absent: Richard Skoda Councilman

Guest Speaker:

- ✚ Eric Davids, and Paul Kesick from Marshall Sterling (presentation of 3rd quarter rate attached)
 - ✓ Marshal Sterling 150 years
 - ✓ Preferred Broker for NYMIR in Columbia, Ulster and Dutchess County
 - ✓ Website for the general public and one for customer password protected.

Supervisor then asked for a motion to approve the following minutes:

May 8, 2014: Town Board and Building Committee minutes were accepted as written with suggested changes motioned by Councilman Ryan Skoda, seconded by Supervisor Erik Tyree.

Approved: 3 Ayes (Erik, Joyce, Ryan)
0 Nays
1 Absent (Richard)
1 Abstain (Carolyn)

May 12, 2014: Regular meeting minutes were accepted as written with suggested changes motioned by Councilman Ryan Skoda, seconded by Supervisor Erik Tyree.

Approved: 3 Ayes (Erik, Joyce, Ryan)
0 Nays
1 Absent (Richard)
1 Abstain (Carolyn)

April 24, 2014: Town Board and Building Committee minutes were accepted as written with suggested changes motioned by Councilman Ryan Skoda, seconded by Supervisor Erik Tyree.

Approved: 3 Ayes (Erik, Joyce, Ryan)
0 Nays
1 Absent (Richard)
1 Abstain (Carolyn)

June 5, 2014: Tabled

The Correspondence consisted of:

1. NYS Dept. of Environmental Conservation, Old Route 82, stream Bank Stabilization
2. Christine M. Chale, Rapport, Meyers LLP
3. Thomas P. DiNapoli, State Comptroller, The Update
4. NYS Planning Federation, 2004 Planning and Zoning Summer Schools
5. NYSAC, Municipal Innovation Exchange Summit
6. William H. Vogt, President of the Board of Directors, Camphill Village
7. Theresa Lux, Executive Director, Catholic Charities
8. Fred Pryor Seminars, Managing Multiple Priorities, Project and Deadlines

Correspondence with discussion:

- Councilwoman Joyce Thompson asked if one of the other board members would be able to attend the NYSAC, Municipal Innovation Exchange Summit.
- Clerk Rogers reminded the Board they had Christine Chale’s contract. They decided to have Attorney Decaire review before making a decision. Tabled till June 21st.

Action Items

- a. **Resolution 9-2014 Record Access Policy:** Councilman Ryan Skoda motioned to approve with changes suggested by Clerk Rogers, seconded by Councilwoman Carolyn Sammons.

Approved: **4 Ayes** **(Erik, Carolyn, Joyce, Ryan)**
 0 Nays
 1 Absent **(Richard)**

- b. **Image Data Proposal:** Board would like Clerk Rogers to get a quote from General Code.

- c. **Planning Board Recommendation for Fees:** Planning Board recommends the following revised fee schedule:

• Recreation	0
• Minor Subdivision	\$250
• Major Subdivision	\$500 Plus \$100 per lot over 4 lots
• Site Plan Review	\$150
• Boundary Line Adjustment	\$100

- Councilman Ryan Skoda, the site plan review recommendation is a little low and suggested that there be a \$10 fee for resigning maps for applicants that don’t file the approved maps with in the 60 days.
 - Councilwoman Joyce Thompson suggested the Planning Board be asked for the comparisons and their thoughts and concerns about the site plan review and a resigning fee. We also need the Planning Board and ZBA for future applications to have the applicant send the maps and applications electronically.
 - Clerk Rogers suggested asking the ZBA and Dennis Callahan if there were any fees that they felt should be changed, so that when the Board does the Local Law all fees are changed at the same time. She will send an email to both Jim Romaine and Dennis Callahan.
- d. **6 – Year Plan Review:** Councilwoman Joyce Thompson suggested we hold this discussion till last, all agreed.
 - e. **County Route 27 Bridge Closer (“Closing”?? perhaps?):** A meeting needs to be set up to discuss the closing of the bridge on County Route 27 near List-By-Pass for repairs starting in July with Dean Knox and Supervisor Erik Tyree, Highway Superintendent Hotaling, Fire Chief William Hilscher, and the Fire Chief from Churchtown. A decision needs to be made to close both lanes or to just close one lane at a time, update to follow.
 - f. **July Calendar:** Clerk Rogers asked the Board to look at the July Calendar to make sure all dates were dates they all are able to make. All agreed with dates set for July.

g. Insurance: Next Steps:

- ✦ Meeting with Steve Acciani and the Highway Employees Monday June 16 at 4:30 at the Town Hall.
- ✦ Clerk Rogers will send Eric Davids the insurance break down for the County Health Insurance.
- ✦ Supervisor Erik Tyree asked if we turn over both insurance policies (town coverage and Health) to Marshall Sterling will there be a discount. Question will be emailed to Eric and Paul.
- ✦ Clerk Rogers will get from NYMIR written clarification on the coverage for volunteers.
- ✦ Councilwoman Carolyn Sammons, will get sample volunteer policy from her job.
- ✦ Supervisor Erik Tyree, will get a proposal from Greg Fingar for supplemental coverage for volunteers.
- ✦ Councilwomen Joyce Thompson suggested all Board members look at Marshall Sterling's website.

Then followed reports from the Boards:

Animal Control: Wes Powell, no report submitted.

ZBA: James Romaine, Chair, no report submitted.

Planning Board: Katherine Bainer, Chair report submitted.

Assessor: Craig Surprise report submitted.

ZEO/CEO/Building Inspector: Dennis Callahan report submitted.

Historian: Nancy Griffith, no report submitted.

Traffic Safety Board: Linda Swartz, report submitted

Environmental Management Council: no report submitted.

Zoning Commission: Joyce Thompson, report submitted.

Office for the Aging: Joyce Thompson, report submitted.

Col. Co. Local Development Round Table: No meeting.

Building Committee: no report submitted.

Clerk/Collector: Cheryl Rogers, report submitted.

Bookkeeper and Accountant: reports were submitted to the Board.

Supervisor: Erik Tyree reported issue that is still being discussed is Pine Haven Facility currently owned by the County. **Supervisor financial report attached (attachment A).**

Creek Cleanup Project: Clerk Rogers, no report submitted.

Highway: George Hotaling, report submitted and read.

- Councilwoman Joyce Thompson asked Superintendent Hotaling if there was any more erosion at the site on Old Route 82 after the heavy storm.
- Superintendent Hotaling, no, waiting to meet with DEC for possible cost modification, will keep the Board informed.

Board reports were accepted as submitted on a motion by Councilman Ryan Skoda seconded by Councilwoman Joyce Thompson.

Approved: 4 Ayes (Erik, Joyce, Carolyn, Ryan)

0 Nays

1 Absent (Richard)

Financial: Councilwoman Thompson submitted the following report:

May 2014 Financials Overview Report

9 June 2014

by

Joyce Thompson, Town Board Member

May 2014 Financial Overview

Revenues – budget target is 42% for 5 months

- **General Fund:** Building Permits (16%) and Fines & Forfeitures (24%) are still low. If Mortgage Tax remains significantly low there is another possible \$25K shortfall.
- **Highway Fund:** Sales Tax of \$90K is the only outstanding revenue source. CHIPS money can not be budgeted but, if received, would make it possible to increase the fund balance.
- **Total Budget:** Planned budget projections will determine expense management for the remainder of the year.

Expenses

- Both funds are below the 42% target for May.
- Both funds have unbudgeted costs: \$56,400 for the Old Rte. 82 washout emergency (Highway) and ~ \$50,000 for soil remediation at the highway garage site.

Funding Process Update

- A Draft Long Term Financial Plan for the operating budget was prepared for board review.
- Two bank visits generated a range of ball-park debt costs for two trucks and three salt shed options.
- Next Steps:
 - Get project cost confirmations from Morris Associates
 - Develop funding scenarios for 21 June meeting
 - Salt Shed construction – three options
 - Garage Improvement – possible interim steps
 - Two trucks – new / used

Councilwoman Carolyn Sammons moved to accept the financial report as submitted, seconded by Councilman Ryan Skoda.

Approved: 4 Ayes (Erik, Carolyn, Joyce, Ryan)
0 Nays
1 Absent (Richard)

Advisory Board reports:

Broadband Advisory Committee: Walter Flamenbaum, no report.

Conservation Advisory Committee: Tony LaSalvia, no report submitted.

Fracking Advisory Committee: Tony LaSalvia, no report submitted.

Website Advisory Committee: Tony Gravett report submitted and read.

✚ Councilwoman Joyce Thompson informed the Board the Tony Gravett is drafting an action and bid plan for a public notice seeking a person to do the next steps.

Insurance Advisory Committee: discussion held earlier in the meeting.

Cleanup Town Hall Advisory Committee: Debbie Colgrove, no report.

Creek Walk Advisory Committee: Arthur Griffith, report submitted and read.

Advisory Board reports were accepted as submitted on a motion by Councilwoman Carolyn Sammons, seconded by Councilman Ryan Skoda.

Approved: 4 Ayes (Erik, Carolyn, Joyce, Ryan)
0 Nays
1 Absent (Richard)

The bills were audited and approved for payment: on a motion by Councilwoman Carolyn Sammons, seconded by Councilwoman Joyce Thompson.

May 12, 2014 Abstract:

2014 General Fund Vouchers	# 168	- 186	\$ 9,944.15
2014 Highway Fund Vouchers	# 107	- 123	\$ 19,053.70

Approved: 4 Ayes (Erik, Carolyn, Joyce, Ryan)
0 Nays
1 Absent (Richard)

6 – Year Plan Review:

GENERAL FUND EXPENSES	LINE #	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020		
GOVT SUPPORT														
TOWN BOARD														
	A1010.1	7,305	7,183	7,308	7,308	7,306	7,305	7,305	7,305	7,305	7,305	7,305	FLAT	
	A1010.4	2,881	-	-	-	-	-	-	-	-	-	-		
GRANTS	A1010.4	-	-	-	-	-	-	-	-	-	-	-		
TOWN JUSTICE														
CLERK	A1110.1	31,387	29,872	29,983	18,788	18,788	15,788	15,788	15,788	15,788	15,788	15,788	FLAT	
	A1110.13	-	-	-	10,280	10,844	10,245	10,450	10,659	10,872	11,083	11,311	2% INCREASE - NOT DONE MONDAY NIGHT	
	A1110.4	8,854	8,277	4,878	8,208	8,688	5,778	5,804	6,012	6,132	6,255	6,380	2% INCREASE	
SUPERVISOR	A1220.1	8,800	8,800	8,800	8,800	8,800	5,500	5,500	5,500	5,500	5,500	5,500		
	A1220.41	809	-	-	273	-	2,000	2,000	2,000	2,000	2,000	2,000		
AUDITOR														
	1320.1	-	-	1,183	-	-	-	-	-	-	-	-		
	1320.2	-	-	8	-	-	-	-	-	-	-	-		
	1320.4	11,328	-	3,824	-	-	-	-	-	-	-	-		
ACCOUNTING														
BOOKKEEPER PERS SVC	A1340.1	280	-	-	1,410	1,854	1,891	1,829	1,967	2,007	2,047	2,088	ANNUAL 2% INCREASE	
BOOKKEEPER CONTR	A1328.4	-	-	-	280	-	200	200	200	200	200	200	TO COVER BIRTH ABSENCE	
ACCOUNTANT	A1340.41	-	-	-	13,676	12,128	12,241	12,284	12,487	12,812	12,758	12,886	ANNUAL 1% INCREASE	
PAYROLL	A1340.42	-	-	-	3,988	3,400	2,954	2,954	2,717	2,717	2,864	2,864	BIANNUAL 1% INC	
ASSESSORS														
Personal Service	A1355.1	21,500	21,600	19,224	17,800	17,800	17,800	17,500	17,500	17,500	17,500	17,500	FLAT	
Personal Service - Clerk	A1355.13	24,496	9,172	3,176	1,842	4,110	6,230	6,307	6,884	6,814	6,748	6,881	2% PER YEAR	
Equipment	A1355.2	-	-	-	-	800	-	600	-	-	-	600		
Contractual	A1355.4	-	-	-	8,299	12,000	8,500	8,500	8,500	8,500	8,500	8,500	FLUCTUATE FOR REVAL	
TOWN CLERK - COLLECTION														
Personal Service	A1410.1	28,068	28,068	28,820	28,898	27,893	27,841	28,500	29,070	29,851	30,244	30,848	ANNUAL 2% INC FOR THOSE BELOW \$40K	
Equipment	A1410.2	-	-	-	-	-	-	-	3,000	-	-	-		
Contractual	A1410.4	11,828	9,879	9,492	11,715	12,000	12,240	12,485	12,734	12,989	13,240	13,514	ANNUAL 2% INC	
ATTORNEY														
	A1420.4	36,769	17,791	20,191	28,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	FLAT	
ENGINEER														
	A1440.4	-	-	2,004	-	6,800	8,500	8,500	8,500	8,500	8,500	8,500	DOWN REMAIN FLAT	
BOARD OF ETHICS														
	A1470.4	-	-	-	-	-	-	-	-	-	-	-		
BUILDINGS - TOWN HALL														
Personal Service	A1820.1	1,931	2,866	2,860	2,122	2,188	2,207	2,281	2,298	2,343	2,388	2,437	ANNUAL 2% INC FOR THOSE BELOW \$40K	
Maintenance	A1820.11	-	-	-	-	-	2,180	2,203	2,247	2,282	2,338	2,385	ANNUAL 2% INC FOR THOSE BELOW \$40K	
Capital Outlay	A1820.2	-	-	-	-	-	-	-	-	-	-	-		
Contractual	A1820.4	8,958	11,381	16,948	27,823	12,000	12,240	12,485	12,734	12,988	13,240	13,514	2% ANNUAL INC FOR INFLATION	

Personal Service - Clerk	A8910.11				168	1,900	1,000	1,000	1,000	1,000	1,000	1,000	FLAT
Contractual	A8910.4	11,788	12,838	13,324	1,888	8,200	8,200	8,200	8,200	8,200	8,200	8,200	FLAT
Contractual - Commission	A8910.41	-	-	-	3,600	22,200	22,000	10,000	-	-	-	-	
PLANNING													
Personal Service - Chair	A8920.10	4,600	2,678	390	248	1,800	1,000	1,000	1,000	1,000	1,000	1,000	FLAT
Personal Service - Clerk	A8920.11	-	-	-	-	1,800	1,000	1,000	1,000	1,000	1,000	1,000	FLAT
Contractual	A8920.40	4,313	1,348	4,087	2,888	8,200	8,200	8,200	8,200	8,200	8,200	8,200	FLAT
BEAUTIFICATION													
	A8910.4	1,488	-	-	-	-	-	-	-	-	-	-	
CEMETERY	A8910.4	-	-	-	-	80	100	100	100	100	100	100	
TOTAL HOME		25,796	18,192	18,248	7,946	19,650	38,600	27,600	17,600	17,600	17,600	17,600	
UNDISTRIBUTED													
Retirement	A8910.8	14,880	12,640	17,828	22,790	19,148	22,000	22,000	22,000	22,000	22,000	22,000	NEED BETTER FIGURES
Social Security	A8930.8	11,823	11,891	11,856	11,811	12,000	12,240	12,485	12,734	12,989	13,240	13,514	2% INC
Disability	A8950.8	182	98	217	-	300	300	300	300	300	300	300	
Hospitalization	A8960.8	22,403	17,744	16,897	14,842	28,786	21,880	22,420	22,869	23,325	23,792	24,268	
TOTAL BENEFITS		49,288	41,661	40,894	49,233	50,204	56,820	57,204	57,902	58,618	59,341	60,092	
OFFICE OF THE COMPTROLLER													
	A2810	-	-	-	-	-	-	-	-	-	-	-	
	A3868	-	-	-	-	-	-	-	-	-	-	-	
INTERFUND TRANSFERS													
	A9990.9	-	-	-	-	-	-	-	-	-	-	-	
TOTAL APPROPRIATIONS													
		371,898	311,172	348,443	364,666	392,465	389,821	408,171	378,613	377,676	381,749	385,728	
IN DEBT CHANGE													
		404,768	371,633	381,350	383,466	-	-	-	-	-	-	-	
NEW DEBT SERVICE													
PRINCIPAL	A9710.6	-	-	-	-	-	17,400	17,400	17,400	17,400	17,400	17,400	THIS IS \$20K / 10 YRS \$200K / 10 YRS IS \$20,000
INTEREST	A9710.7	-	-	-	-	-	-	-	-	-	-	-	
TOTAL APPROPRIATIONS + BOND													
		408,921	426,871	393,813	395,876	395,876	395,876	395,876	395,876	395,876	395,876	395,876	
CHURCHTOWN FIRE CO. SF1001													
CRARYVILLE FIRE DISTRICT	SF1001	-	-	-	-	-	-	-	-	-	-	-	
RBC WEALTH MANAGEMENT	SF1001	-	-	-	-	-	-	-	-	-	-	-	
RBC WEALTH MANAGEMENT	SF1001	-	-	-	-	-	-	-	-	-	-	-	
TAGHKANIC VOLUNTEER FIRE	SF1001	-	-	-	223,008	-	-	-	-	-	-	-	
MONTH TOTAL													
A.1		188,880	185,413	195,833	180,230	160,413	164,260	165,860	167,387	168,718	170,805	171,881	
A.2		-	-	-	8	1,800	-	-	2,100	-	-	660	
A.4		126,248	194,268	141,308	188,003	179,248	186,740	189,407	149,143	160,242	161,824	163,086	
A.5.7		-	-	-	-	-	17,400	17,400	17,400	17,400	17,400	17,400	
A.8		48,968	41,801	48,894	49,233	50,204	56,820	57,204	57,902	58,618	59,341	60,092	
		371,898	311,172	348,443	364,666	392,465	408,921	426,871	393,813	395,876	395,876	395,876	

The following people commented during the fifteen minute public comment:

- Arthur Griffith thanked the Highway Department for their assistance during fires.
- Linda Swartz thanked Joyce Thompson for her hard work preparing the 6 year plan.

Executive Session: None

With no further business. on a motion by Councilman Ryan Skoda, seconded by, Councilwoman Carolyn Sammons, the meeting was adjourned at 9:30 pm, carried unanimously by all members present. The next Town Board Business meeting will be **July 14, 2014** at the Taghkanic Town Hall and the new Town Board Information meeting will be June 21, 2014 at 9:30 at the Taghkanic Fire House.

Audience:	Adam Clayton	Eric David	Paul Kesick	Arthur Griffith
	Larry Kadish	Anna Kadish	George Hotaling	Dennis Callahan
	Linda Swartz	Erin Edwards	Walter Thompson	

Action List:

- a. Clerk Rogers will work prepare resolution 9 with changes. *Done*
- b. Clerk Rogers will contact John Caiola about rail by new door. *Done*
- c. Clerk Rogers will send Eric David the insurance break down for the County Health Insurance. *Done*
- d. Clerk Rogers will email Jim Romaine and Dennis Callahan asking if they feel any fees should be change. *Done*
- e. Clerk Rogers will get from NYMIR written clarification on the coverage for volunteers. *Done*
- f. Clerk Rogers will send Christine Chale's contract to Attorney Decaire for his review. *Done*
- g. Clerk Rogers find out formula for. Wages vs. Retirement.
- h. Clerk Rogers will contact General Code to get a quote for scanning.

Town of Taghkanic
Supervisor's report
May 31, 2014

Receipts:

Justice Court Deposits	\$ 15,078.00
Penalties from tax collection	2,254.16
Retiree health insurance	99.00
Mortgage tax	5,676.19
Clerk fees	169.45
Building inspector	1,041.00
Escrow deposit	2,000.00
Interest - MM	32.50
Interest - Escrow	0.09
Interest - Checking	0.30
Interest -Trust and Agency	0.04
Total receipts	\$ 26,350.73

Disbursements:

Abstracts -General fund	(22,034.91)
Abstracts - Highway fund	(17,669.29)
Payroll - May 15, 2014	(9,548.87)
Payroll -May 30, 2014	(17,569.45)
Total disbursements	(66,822.52)

Net receipts-disbursements (40,471.79)

Cash balances at April 30, 2014 1,357,135.90

Cash balances at May 31, 2014 \$ 1,316,664.11

	Bank Statement Balance	Deposits in transit & o/s Checks	Book Balance
Multifund checking	\$ 36,306.94	\$ (8,278.73)	\$ 28,028.21
Multifund money market	1,285,600.15		\$ 1,285,600.15
Trust and Agency(payroll)	12,664.75	(12,161.26)	\$ 503.49
Escrow savings	2,332.26		\$ 2,332.26
Petty Cash	200.00	-	\$ 200.00
Total Cash	\$ 1,337,104.10	\$ (20,439.99)	\$ 1,316,664.11

Total income from Quickbooks	\$ 18,777.30
Escrow income	\$ 2,000.00
Court fees deducted from income	\$ 5,473.00
Planning/parkland	1.30
Escrow	0.09
Payroll	0.04
Retiree Health insurance netted with A9060	99.00
*Total receipts	\$ 26,350.73

**Total net loss per Quickbooks	(42,473.22)
Escrow deposit	2,000.00
Interest earned on escrow	1.43
Net receipts- disbursements	\$ (40,471.79)